

**COUNTY OF SAN DIEGO  
HEALTH AND HUMAN SERVICES AGENCY  
COMMUNITY ACTION BOARD (CAB)  
1255 Imperial Avenue, Room 436  
San Diego, CA 92101  
Phone: (619) 338-2002 : Fax: (619) 338-2298**

**CAB MEETING MINUTES: April 13, 2012**

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**CALL TO ORDER**

CAB Chair Ana Briones-Espinoza called the meeting to order at 2:37 p.m.

**ROLL CALL**

- Present: Awichu Akwanya; Denise Reed; Ann Durham; Adriana Paulson; Ana Briones-Espinoza; Denise Smith; Keith Stevenson; Jasmin Kirkland; Margie de Ruyter; Jeannine Nash; Paul Moose
- Excused: Rebecca Baez; Filipa Rios
- Absent: Sonia Ruiz; Nelson Leone
- Staff: Dan Vasquez; Juana Duenas; Luke De Smet; Rebecca Moeller; Maggie Fenn

**ACCEPTANCE OF AGENDA**

- Adriana Paulson motioned to approve the April 13, 2012 agenda. Jasmin Kirkland seconded the motion. The agenda was unanimously approved.

**APPROVAL OF MINUTES**

- Denise Reed motioned to approve the March 9, 2012 minutes. Jasmin Kirkland seconded the motion. The minutes were unanimously approved.

**JUVENILE DIVERSION PRESENTATION – REBECCA MOELLER, CONTRACT ADMINISTRATOR**

Rebecca Moeller distributed a handout to CAB and provided a presentation regarding the Juvenile Diversion Program that CAP funds.

The Juvenile Diversion Program has been operating for 26 years. It currently has nine sites operated by five contractors. The program serves youth who have engaged in criminal behavior and who are deemed at risk for future criminal behavior. Through a policy of prevention and intervention, the program strives to eliminate the cycle of criminal behavior in at-risk San Diego youth. The program's targeted outcome is that 90% of youths that complete the program do not have any cases of recidivism.

At-risk minors can be referred to the Juvenile Diversion Program by a variety of organizations and entities, such as SARB, schools, community agencies, police officers, probation officers, and private individuals. Demographic data regarding the minors served is collected and will be forwarded to CAB.

Contractors are selected through an RFP and a source selection committee. Minors involved in the program undergo a risk assessment both before and after their time in the program. These risk assessments are used to gauge the effectiveness of individual programs and contractors in achieving the goals of the Juvenile Diversion program. The program is currently exceeding targeted outcomes.

Information regarding general youth crime rates in the County of San Diego will be forwarded to CAB.

**NOMINATING COMMITTEE REPORT**

Jasmin Kirkland reported to CAB that the Nominating Committee interviewed Mark Nanzer regarding his application to be the alternate Private Sector CAB board member with the San Diego Workforce Partnership. Mr. Nanzer has 20 years of volunteer experience and 15 years of professional experience in the not-for-profit sector. The Nominating Committee formally recommended that CAB vote to approve Mr. Nanzer's application.

#### **ACTION ITEM: CAB APPOINTMENTS**

Jasmin Kirkland motioned to approve Mark Nanzer's application to be the alternate Private Sector CAB board member with the San Diego Workforce Partnership. Awichu Akwanya seconded the motion. The motion was passed unanimously.

CAB approved the nominations of Rebecca Baez, Jeannine Nash, Keith Stevenson, and Mark Nanzer for new CAB terms. CAB reviewed a draft CAB appointment letter to submit these nominations to the Board of Supervisors. Ann Durham motioned for CAB to approve forwarding the letter to Mr. Macchione for his signature. Ana Briones-Espinoza seconded the motion. The motion passed unanimously.

#### **ACTION ITEM: CAB EXECUTIVE BOARD ELECTIONS**

Ana Briones-Espinoza listed the major requirements and commitments of being the CAB chair, and asked that before the May meeting all CAB members decide whether or not they would be willing to take on the role of CAB Chair.

The action item was tabled until the May 2012 CAB meeting.

#### **COMMUNITY ACTION MONTH UPDATE**

The Community Action Month ad hoc planning committee reported to CAB that they would like to hold the Community Action Month and volunteer recognition event on May 11, 2012 between 1:00 pm and 3:00 pm, followed by an abbreviated CAB meeting from 3:00 pm to 4:00 pm. The SDG&E Green Building will not be available on that day. It was suggested the event instead be held at either the Empowerment Center or the City Heights Square. CAB members will provide required information to CAP staff regarding these venues. If appropriate accommodations cannot be made for May 11, the volunteer recognition event will be delayed until later in the month of May.

Details of the Community Action Month volunteer recognition month will be planned by CAB members and CAP staff in the weeks preceding the event.

#### **ACCREDITATION FRAMEWORK**

CAP staff provided CAB information regarding the upcoming Community Action Agency accreditation process. The process will call for CAAs to follow a specific model that incorporates different components, such as the Results Oriented Management and Accountability (ROMA) model. In addition, CDS desires accredited CAP boards to be very engaged and very familiar with the role of CSBG-funded programs and how they fit into the larger environment of public services. It appears that there will also be a peer-to-peer grading requirement among accredited CAAs in the state of California.

#### **INFORMATION ITEMS – JUANA DUENAS, CAP PROGRAM MANAGER**

##### **a. FSS PROGRAM FOLLOW-UP**

CAP staff distributed a handout requested by CAB clarifying the March 2012 FSS program presentation. The handout provided statistics on the FSS services provided by the regional CAP

contractors. As CAP provides only a portion of the funding for most of these programs, some contractors provide more services by leveraging funding from other sources.

**b. PROGRAM OVERVIEW: CALFRESH/ACCESS TO BENEFITS AND HOMELESS SERVICES**

CAP staff distributed two handouts providing data on CAP-funded Homeless Services, such as programs offered and clients served. Similar information regarding CAP's involvement with CalFresh/Access to Benefits will be provided during the May 2012 CAB meeting.

**c. COURT REFERRAL PROGRAM RFQ UPDATE**

CAP staff updated CAB regarding the Court Referral program Request for Qualifications (RFQ). The process should be completed and contract awarded in early May.

**CAP PROGRAM DIRECTOR'S REPORT – SYLVIA MELENA, ASSISTANT DEPUTY DIRECTOR, SELF-SUFFICIENCY PROGRAMS**

No director's report.

**CAB CHAIR'S REPORT – ANA BRIONES-ESPINOZA**

Ana Briones-Espinoza updated CAB regarding a *Live Well, San Diego!* community meeting she attended. HHSA Director Nick Macchione presented information at this meeting regarding the *Live Well, San Diego!* initiative and strongly encouraged community feedback regarding safety in San Diego communities.

Ms. Briones-Espinoza will provide any available information regarding this meeting to CAB. She would like CAB to vote during the May 2012 CAB meeting to book a presentation from Mr. Macchione in June or July of 2012.

**BOARD DISCUSSION**

No board discussion.

**PUBLIC COMMENT**

No public comment.

**ADJOURNMENT**

- Awichu Akwanya motioned to adjourn meeting at 4:14 p.m. Denise Smith seconded motion. Motion unanimously approved.

**MINUTES APPROVED BY:** Ana Briones-Espinoza (Chair)

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Signature

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Date

**NEXT MEETINGS**

- May 11, 2012, 2:30 p.m. – 1255 Imperial Avenue, San Diego, CA 92191, Room 436
- June 8, 2012, 2:30 p.m. – 1255 Imperial Avenue, San Diego, CA 92191, Room 436
- July 13, 2012, 2:30 p.m. – 1255 Imperial Avenue, San Diego, CA 92191, Room 436
- August 10, 2012, 2:30 p.m. – 1255 Imperial Avenue, San Diego, CA 92191, Room 436